

The CWF VITAmix



NEW VOLUNTEER PORTAL!!!



CWF has officially launched its new Volunteer Portal, which will be replacing VolunteerHub, this tax season! This new system is much more user-friendly and will make signing up for trainings, shifts and events easier than ever. There will even be an app version you can download onto your phone so you can easily sign in for your volunteer shift when you arrive at the tax site!



All volunteers with VolunteerHub accounts have already been migrated to the new site. You should have received an email last week with the password to login to your transferred account. If you need help creating or recovering your volunteer account, email taxvolunteer@cwfphilly.org.

We are very excited about this new portal and hope it makes the volunteer experience just that much better! We encourage everyone to take some time to explore it and get a feel for the layout. Should you have any questions or concerns regarding the site please let us know. Enjoy!



2024 VOLUNTEER TRAINING



CWF VITA Trainings begin this week with our first in-person, Advanced training session at Temple University Saturday, December 9th. We will continue to hold in-person training sessions on Temple's Campus throughout December and January. There will also be a limited number of virtual trainings available. Seating is limited, so sign up for a training session today!

For all things volunteer training, check out the **Training Page** on our new volunteer portal! This handy page includes step-by-step training instructions, a calendar with our in-person and virtual classes, links to important IRS publications, and more! Make sure to check out the "**Supplemental Resources**" section towards to bottom of the page.





both Basic and Advanced certification exams.

Here you'll find study guides and answer checks for



ALERT!

Link&Learn, the VITA/TCE Certification Test Site is temporarily down for maintenance, but will be back online at 10pm December 11th. This means that volunteers and staff will not be able to take the IRS VITA certification exams until December 12th.

However, you can still begin training ASAP, by reviewing our course modules in Coassemble. You can also access the TaxSlayer Practice Lab, which is separate from the certification site. Please use the generic password "TRAINPROWEB" to gain access to the lab.

EARLY TRAINING COMPETITION!

CWF will be holding an Early Training Competition for a \$100 Amazon gift card! The first 20 volunteers who complete training, certification, and upload their Volunteer Agreement to their CWF Volunteer Profile will be entered into a drawing to win this fantastic prize!

